



CITY OF NAPOLEON – Building & Zoning Division

255 W. Riverview Avenue, PO Box 151, Napoleon, OH 43545

Phone: 419-592-4010 - Fax: 419-599-8393

BUILDING & ZONING Friday, May 07, 2004
DIVISION

Zoning Administrator
Building Commissioner
Brent N. Damman

Mr. Neal Thomas, DBA Thomas Real-estate Maintenance
12564 Co Rd P
Napoleon, Ohio 43549

Re: 323 Union Street Napoleon, Ohio

Dear Mr. Thomas

You are likely aware that your building permit for the renovation/conversion of the subject dwelling expired on May 5th, 1996. Please stop by our office and re-apply for your permits. We will need to know the dollar figure to complete the project so that we may properly assess permit fees.

On another note I have had numerous complaints from neighbors regarding the undesirable condition of the property, it is on special concern of those attempting to sell their homes. It is imperative that you complete this project no later than November 30th, 2004. I am strongly suggesting you finish the exterior first in an effort to satisfy the neighboring concerns. Please also be aware that if any of the neighbors would push the issue with City Council or the City Manager, I would be bound to file property maintenance violation against you according to current law. It is important that you understand I have been very generous by allowing this renovation project to go on for over 9 years. Your neighbors have also been very patient and have every right to start demanding completion of the project.

In order to bestow completion confidence, I would request a comprehensive construction schedule which displays segmented time lines. Please submit this with your permit application. If you have questions, please contact me at 419-592-4010.

Sincerely

Brent N. Damman
Zoning Administrator
City Of Napoleon